



## Putting Order Into Your Life

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### Second List -- Personal Space -- Relationships

(See if you can fill up at least an entire page)

1. Make a list consisting of things you have been postponing in the field of personal relationships.
2. The letters or phone calls that have existed for so long as intentions.
3. The family reunion you've wanted to attend.
4. The trips you meant to take with family.
5. The neighbour you intended to get acquainted with.
6. The phone call(s) you have been intending to make to your mother, father, aunt, uncle, grandparents, etc.
7. The old school relationship you would like to renew.
8. The community action project you've been waiting for someone else to initiate.

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## Putting Order Into Your Life

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### **Fourth List -- The Work Place**

**(See if you can fill up at least an entire page)**

1. List all of the things, large and small, that you are putting off in your place of work.
2. The project you meant to begin, the suggestion you were going to make, the misunderstanding between you and your boss that you ARE going to resolve, the overdue report, the unfiled paperwork, the contacts you meant to follow up on, the memo you were going to write, etc.

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